**Servant Leadership Summer Internship Placement Site**

**Job Description Information Sheet**

**Organization Name:** Office of Sustainability Initiatives

**Address:** 1599 Clifton Rd., Atlanta, GA 30322

**Mailing Address (if different):**

**Phone:** 404-727-5020  
**Fax:** 404-727-5042  
**e-mail:** Ciannat.howett@emory.edu  
**Web site:** [www.sustainability.emory.edu](http://www.sustainability.emory.edu)

**Internship Supervisor/Contact:** same as above

**Organization’s Mission Statement:** As part of its commitment to positive social change, Emory has identified sustainability as one of its top priorities. The Office of Sustainability Initiatives promotes a healthy, safe and environmentally sustainable campus that enhances individual health, community wellbeing, positive educational experiences and environmental stewardship.

**Summary of organization’s primary programs and services:** energy reduction; water conservation; green building; recycling; alternative transportation; sustainable food; greenspace and forest protection; sustainable purchasing; social justice and economic equity.

**Intern’s title:** Sustainability Intern

**Internship project/job description:** Work directly with the Director of Sustainability Initiatives to implement programs and develop programming related to program priorities outlined above.

**Qualifications:** Writing and research skills; strong communication and organization skills; an interest in environmental stewardship and social equity issues.
Preferred work days/hours: flexible as to schedule, but must establish a regular schedule every week.

Will the internship require that the student have a car? no

Is placement site accessible by public transit or other transportation options? yes