Organization Name: Trees Atlanta

Address:
225 Chester Avenue
Atlanta, GA 30316

Phone: 404.681.4896
Fax: 404.681.4909
Web site: www.treesatlanta.org

Internship Supervisor: Susan Pierce

Supervisor’s contact information including e-mail: susan@treesatlanta.org

Organization’s Mission Statement:
Trees Atlanta is a nationally recognized citizens group that protects and improves Atlanta's urban forest by planting, conserving, and educating.

Summary of organization’s primary programs and services:
Trees Atlanta is an award winning non-profit based in Atlanta for 25 years serving communities inside I-285 through tree planting, tree care, arboretum building, and forest restoration. We rely heavily on volunteers to complete our mission, so we also spend time training and educating our volunteers.

Intern’s title: Trees Atlanta Program Intern

Number of interns requested for this position? 1

Internship project/job description:
As an intern you will work with the Neighbor Woods and Forest Restoration programs at Trees Atlanta. Assisting with neighborhood tree planting projects is a large part of the position. This will include leading volunteers, communicating with neighbors, completing post-planting visits to the site, and working with our tree database. This position will also work on Forest Restoration grants and contracts by following up on work performed by contractors, and mapping properties with invasive plants and assisting in implementation of landscape plans. Some special projects that this intern will work on are Adopt-a-BeltLine,
our American chesnut grove, Atlanta BeltLine invasive plant mapping, native grass plantings at Decatur Cemetery, and volunteer tree maintenance projects on Saturdays. Intern will also have the opportunity to represent Trees Atlanta at outreach opportunities such as festivals and special events. The schedule for this position is flexible within the program staff workdays of Tuesday through Saturday.

**Qualifications:**
Preferred majors include environmental studies and biology, but all majors are accepted. A basic knowledge of local and invasive plants is important, but not necessary. A desire to learn and acquire new skills is essential. Previous experience with GIS software (we currently use ArcGIS 10) and handheld GPS devices is useful.

**If there are other requirements for this position, security check, drug screen, immunizations, please note them here:**
Student must have a valid driver’s license and be eligible to be added to the Trees Atlanta insurance policy.

**Will the internship require that the student have a car?**
No.

**Is placement site accessible by public transit or other transportation options?**
Yes, it is accessible by MARTA and the BeltLine trail.