Organization Name: United Way Metropolitan Atlanta

Address:
100 Edgewood Avenue, NE
Atlanta, GA 30303

Phone: 404-527-7200
Fax: 404-527-7118
Web site: www.unitedwayatlanta.org

Internship Supervisor: Ginneh Baugh, Director

Supervisor’s contact information including e-mail.
Ginneh Baugh, Director
404-527-3563
gbaugh@unitedwayatlanta.org

Organization’s Mission Statement:
Metropolitan Atlanta is a place where all individuals and families thrive.

Summary of organization’s primary programs and services:

United Way of Metropolitan Atlanta partners with nonprofits, community leaders, businesses and the legislature to address the challenges we face as a community. Together, we support systematic replication of innovation and best practices, stimulate greater financial investments for innovative ideas and solutions and expand needed services.

For more information, please visit us at www.unitedwayatlanta.org

Intern’s title: Diarist
Internship project/job description:

MAJOR OBJECTIVES:
The Diarist experience is designed to broaden the knowledge base of emerging community leaders as they look to gain a better understanding of how complex social issues and policies affect everyday citizens and the communities they live in. The key activities and responsibilities provide Diarists with challenges and opportunities to utilize their classroom knowledge in community settings.

MAJOR RESPONSIBILITIES:
By working together in small teams within the organization and developing relationships with many of United Way’s partners, Diarist have an opportunity to truly stretch them beyond their current skill set and strengthen skills that are relevant in today’s workplace such as:

- Project management
- Oral and written communication
- Presentation and community outreach
- Analytical and problem solving skills

For some students this opportunity has also been a means to earn credits towards their degree.

*Position requires extensive travel to communities across metropolitan Atlanta.*

Qualifications:
This opportunity is best suited for upper level undergraduate or post-graduate students. In addition, students that have done well in this environment have typically been:

- Self-starters with an enthusiasm to learn and take on new tasks.
- Interested in learning about the individual voices and perspectives of all members of our community
- Knowledgeable about and have a level of comfort with grassroots community organizing
- Knowledgeable about social services – relevant classes include community psychology, social work, public policy, community or qualitative research
- Committed to providing quality products and bringing out the best in others through collaborative and supportive work styles

Other requirements for this position:
A background check is required.

Will the internship require that the student have a car?
Yes.

Is placement site accessible by public transit or other transportation options?
Yes.