

**Servant Leadership Summer Internship Placement Site
Job Description
Summer 2012**

Organization Name: Emory Recycles

Address:

350 F.M. Drive
Bldg. D
Atlanta, GA 30322

Phone: 404.712.0093

Web site: <http://www.fm.emory.edu/recycling/>

Internship Supervisor:

Deena Keeler
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404.227.1975

Organization's Mission Statement:

Emory has identified sustainability as a top priority of the University and is committed to an overall goal of diverting 65 percent of its waste from the landfills by 2015. All members of our community are called upon to help reduce the amount of waste through Reducing, Reusing and Recycling. Emory Recycles program is responsible for collecting and diverting recyclable waste from the University.

Summary of organization's primary programs and services:

Emory Recycles program is responsible for collecting and diverting recyclable waste and compost from the University's main campus and many off-campus locations. Emory Recycles staff is also responsible for increasing the University's diversion rate through education and programming efforts. Emory Recycles hosts many events each year to raise awareness including: America Recycles Week, Earth Month, RecycleMania, etc. Our office also partners with Office of Sustainability Initiatives, Emory Healthcare, the Office of Environmental Health and Safety and others to have the biggest impact on the Emory community.

Intern's title:

Emory Recycles Intern

Number of interns requested by this organization?

One

Internship project/job description:

Work with Emory Recycles staff to implement the Road Map to Recycling, which will help Emory reach its goal of 65% waste diversion and/or reduction by 2015. This will include, but not be limited to:

Evaluate the current operational model of Emory Recycles and research the potential to expand our recycling collections into buildings (currently we partner with Custodial Services to collect internal material). Implement and lead a pilot program to see how much material is recycled with this model. Some physical labor will be involved, must be able to lift 50lbs.

Work with Emory Healthcare on expanding hospital recycling. Partner with the Office of Environmental Health and Safety on lab recycling and developing a "green score card" for labs.

Research other universities and colleges for best recycling practices for: academic spaces, hospital/research spaces, and labs. Also, look into effective programming i.e. Earth Month, America Recycles Day, etc.

Potentially support Emory Recycles staff with grant writing

Qualifications:

Strong writing and research skills.

Self-motivated and able to work independently.

Good organizational and communicational skills

Other Requirements:

None

Will the internship require that the student have a car?

No

Is placement site accessible by public transit or other transportation options?

Yes, we are located on the Emory campus (behind the sorority lodges) both Cliff and MARTA have stops within easy walking distance.