Servant Leadership Summer Internship Placement Site
Job Description Information Sheet
Summer 2020

Organization Name: ADL Southeast (Anti-Defamation League)

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Atlanta, GA 30305

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Internship Supervisor: Nathan Blankenship, Regional Coordinator & Alecia McLochlin, Assoc. Dir. of Development

Supervisor’s contact information including e-mail. See contact info above.

Organization’s Mission Statement:
ADL is the world’s leading anti-hate organization. Founded in 1913 in response to an escalating climate of anti-Semitism and bigotry, its timeless mission is to protect the Jewish people and to secure justice and fair treatment for all. Today, ADL continues to fight all forms of hate with the same vigor and passion. A global leader in exposing extremism, delivering anti-bias education, and fighting hate online, ADL is the first call when acts of anti-Semitism occur. ADL’s ultimate goal is a world in which no group or individual suffers from bias, discrimination or hate.

Summary of organization’s primary programs and services:
Through a network of 26 regional offices, ADL combats bigotry and hate, advocates for state and federal legislation, develops educational programs and serves as a resource to promote harmonious relations between diverse ethnic and religious groups. The Southeast Regional Office, located in Atlanta, covers Georgia, Alabama, South Carolina and Tennessee.

ADL develops materials, programs and services that build bridges of communication, understanding and respect among diverse racial, religious and ethnic groups. ADL fights to maintain church-state separation and to keep our public schools free of coercive religious practices. In addition, we protect freedom of speech and of religious expression, and the right to live without fear of bias-motivated hate crimes.
Intern’s title: Intern

Number of interns requested: One

Internship project/job description:
ADL welcomes interns who want to use/develop their skills and expertise in areas such as church-state separation, anti-bias education, extremism and hate groups, religion in the public schools, civil rights, fact finding/research, community relations, international issues and development & donor relations. Interns will work with staff members on specific projects and may develop their own project based on their skills and interests and the needs of the organization. Some projects involve program administration, research, report and correspondence writing, database management, assisting with meeting and event planning, community outreach and other duties as assigned.

Qualifications:
Interns should be college undergraduate or graduate students with a minimum 3.0 GPA and an interest in the mission and work of ADL. Proven writing skills, organizational skills, ability to multi-task and ability to work with others required.

Are there other requirements for this position (security check, drug screen, immunizations, etc.)? If yes, please note them here:
Interns must pass an ADL security clearance.

Will the internship require that the student have a car? It is helpful but not necessary

Is placement site accessible by public transit or other transportation options? Yes