

**Servant Leadership Summer Internship Placement Site
Job Description Information Sheet
Summer 2024**

Organization Name: High Museum of Art

Address: 1280 Peachtree St NE, Atlanta, GA 30309

Phone: 404-733-4243

Web site: <http://www.high.org>

Internship Supervisor: Carlton Mackey

Supervisor's contact information including e-mail:
carlton.mackey@high.org

Organization's Mission Statement: Through our renowned collection of historical and contemporary art, touring special exhibitions, and thoughtful programming, our mission is to make this rich cultural resource available to educate, excite, and expand the hearts and minds of the many people who walk through the doors each day.

Summary of organization's primary programs and services: The High has ongoing programs for all ages throughout the year. Whether you're a toddler, a teen, or an adult, we've got you covered with art-making classes, lectures, parties, and more. Find out what we have to offer.

Intern's title: Community Engagement Intern

Number of interns requested: 1

Internship project/job description (Please detail degree to which position is in-person, virtual, or hybrid.): The Community Engagement intern will work directly with the Assistant Director of Education, Community Engagement, and Development as well as with the Art Bridges Community Engagement Fellow to research, assess, visit, and catalog Atlanta based community organizations for the purposes of bolstering the museum's Community Partnerships and Civic Engagement. The intern will be

responsible for creating one newsletter highlighting the community partners and community engaged events of the Education Department over the months of May-July. The Community Engagement Intern will also help create and execute one community program with a community partner over the summer. The Community Engagement intern may accompany supervisor to site visits of community partners.

In addition, the intern will assist with the execution of 2 Oasis events. Oasis is an event that explores the intersection of mindfulness, spiritual practice, and art and occurs on the 2nd Friday of each month.

Qualifications: Strong communication skills (written and verbal), attention to detail, commitment to diversity, dependability and a positive attitude.

Other requirements, if any, for this position (security check, drug screen, immunizations, etc.)?

Will the internship require that the student have a car? No.

Is placement site accessible by public transit or other transportation options?
Arts Center Marta Station services the High Museum and the entire Woodruff Arts Center and is directly on site