

**Servant Leadership Summer Internship Placement Site  
Job Description Information Sheet  
Summer 2022**

**Organization Name:** [New American Pathways](#)

Address: [2300 Henderson Mill Rd Atlanta Ga 30345 Suite 100](#)

Phone: [4042996099](#)

Website: [newamericanpathways.org](#)

Internship Supervisor: [Hana Johnson](#)

Supervisor's contact information including e-mail.

[H.johnson@newamericanpathways.org](mailto:H.johnson@newamericanpathways.org)

**Organization's Mission Statement:**

New American Pathways is a local 501(c)3 nonprofit that helps refugees from the moment of arrival in Georgia through their journey to citizenship. Our specially designed programs provide proven pathways for refugees and other immigrants to realize their full potential and dreams as they build new lives. Our comprehensive model is unique. We begin with resettlement services and offer steady guidance and advocacy for each family as they pursue jobs, education, cultural integration, individual and female empowerment, and whatever each person needs on their pathway to succeed. By matching peoples' unique assets with opportunities in the community, we ensure that each new American we serve can succeed, strengthen the American workforce, and help Georgia thrive.

**Summary of organization's primary programs and services:**

Our vision is for new Americans in metro Atlanta to become successful, contributing, and welcomed members of Georgia's communities. We fulfill our goals by offering a comprehensive, fully integrated continuum of services targeted to meet the specific needs of refugees and other immigrants in Georgia. Programs along the pathway to success are Resettlement, Employment, Job Counseling, English Learning support, Education and Youth tutoring and support, Family Empowerment services, Immigration Services, Civic Engagement outreach and education.

Intern's title: [Economic Empowerment Intern](#)

Number of interns requested: 1

Internship project/job description (please include a virtual/socially distanced option if possible):

Assists with enrollment of eligible applicants into the Matching Grant Program, a federally funded program that supports refugees during their first six months in the U.S. • Conducts new client orientation programs that focus on American employment practices and laws, personal financial management, and budgeting skills

- Assists clients with creating and managing household budgets, addressing banking needs, and learning the process of paying bills in the U.S.
- Provides ongoing follow-up to support clients' efforts toward self-sufficiency
- Other duties as needed

Qualifications:

Ability to communicate easily with people of various ethnic and educational backgrounds

- Strong organization skills; the ability to multitask and maintain focus in a fast-paced environment
- Sensitivity to cultural, ethnic, and religious diversity; Must be comfortable working in a multicultural setting
- Interest in nonprofit program development and management

Are there other requirements for this position (security check, drug screen, immunizations, etc.)? If yes, please note them here:

Background check and proof of vaccination if in person

Will the internship require that the student have a car? No

Is placement site accessible by public transit or other transportation options?

Yes